

Chapter 6

**RECREATION FACILITIES\***

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**This chapter was revised to reflect the changes in the Rules and Regulations that were necessary for the Association to switch from facility identification keys and tags to facility identification cards. Revised 5-5-99**

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\* **Note**—All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

WOODBIDGE VILLAGE ASSOCIATION CODE

**Article IV. Facility Rentals**

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**ARTICLE I. IN GENERAL**

## DIVISION 1. GENERALLY

**Section 6-1. In General.**

Use of Woodbridge Village Association property, facilities, equipment and furnishings is the exclusive privilege of Association members and their guests, and facilities are not to be used for any purpose in violation of applicable City, County or State statutes or Association rules and regulations or policies. Woodbridge provides numerous recreational facilities for the use and enjoyment of its residents and guests. These facilities include swimming pools, spa pools, waders, lighted and unlighted tennis courts, open play fields, swimming lagoons, horseshoes, basketball and handball courts and other types of active and passive amenities. The Board of Directors has adopted these policies, rules and regulations for all Association facilities to foster pleasurable and equitable use by all residents and promote the best possible facility management.

**Section 6-2. General Rules.**(a) *All Facilities.*

- (1) Certain facilities are operational twenty-four (24) hours per day with entry through the use of the facility identification card while others are available for use during specific hours. The hours of operation are posted at each facility. These posted hours must be complied with at all times. Hours of operation and specific regulations affecting individual facilities will be posted, and will form an integral part of these rules.
- (2) Children under the age of eight (8) must be accompanied by an adult at all times when using any facilities. Children from the ages of eight (8) to seventeen (17) may use facilities without an adult in attendance provided there is Association staff on duty at the facility and the child has his assigned youth facility ID card in his possession.
- (3) All facilities shall be used only for purpose intended. Any other activity is prohibited.
- (4) While the rules and regulations for each facility may be printed in separate form, all facilities are subject to all Association rules and regulations.
- (5) Use of the Woodbridge facilities is the exclusive privilege of Association members and their guests.
- (6) Adult facility identification and youth facility identification must be in the member's possession at all times. Facility identification cards must be presented to staff upon request. (Refer to the Facility Identification Rules and Regulations, Chapter 1, Article III.)

- (7) Designated adult park/pools are for adults twenty-one (21) years of age and older. No person under the age of twenty-one (21) is permitted to use any of the parks so designated without proper written and approved authorization from the Association.
- (8) Members may use the facilities without charge during normal operational hours, except when designated facilities are being rented for private parties (in compliance with Article IV of this Section of these Rules), used for Association-sponsored activities, or are posted as "closed."
- (9) Association-sponsored events have priority over other activities.
- (10) Each member is responsible for his own conduct and the conduct of members of his family, guests, tenants, or agent at all times within the perimeter of the Association.
- (11) Individuals or groups that engage in hazardous/destructive or potentially hazardous/destructive activities, and individuals who, in the opinion of staff, are incapable of reasonable control of their actions (due to alcoholic beverages, etc.), will be requested to leave the facility immediately. Those failing to leave upon staff's direction will be considered trespassing.
- (12) All injuries and/or accidents involving facilities must be reported to the Association office. The Woodbridge Village Association will not be held responsible for any accident or injury in connection with the use of any facility or common area by members, their family, guests, tenants or agents.
- (13) Health regulations will be strictly enforced at all times.
- (14) All Association indoor facilities shall be designated as non-smoking areas. Smoking and drinking by minors is prohibited at all facilities.
- (15) Golf playing is not permitted at any facility.
- (16) Littering is prohibited at any facility. Proper trash containers must be used at all times.
- (17) No Association property is to be removed from any facility.
- (18) Use of profanity or obscene language is prohibited.
- (19) Only instructors authorized by the Association are permitted to use Association facilities for Association-sponsored instructional classes. No other persons will be allowed to teach instructional classes for any type of fee at any Association facility. All class sign-ups must be done at the Association offices. However, instruction of immediate family members is permitted. An immediate family member is defined to include any person listed on a Member's worksheet in the Homeowner's file, as authorized to use the Community Facilities under that membership. (Revised 3-6-96)

- (20) Glass of any kind is prohibited at any Association outdoor facility.
- (21) Use of WVA Facilities by Organized teams. The regular scheduled team use of Association Community facilities (including parks and pools) by non-Association sponsored organized teams or groups is not permitted; provided, however, upon prior application and written approval of the Executive Director or his designate, the Association may allow temporary use in emergency type situations. (Revised 5-8-91)
- (22) Smoking is prohibited within all Association buildings, gated family and adult facilities, and within twenty (20) feet of all members' entrances to these facilities. (Adopted 2-2-05)

(b) *Gated Facilities.*

- (1) Pets:
- a. Pets are not allowed within any gated Association facility unless in conjunction with a special Association program where pets are permitted. Pets are permitted in open parks, provided they are kept on a leash under the owner's control. (Refer to Chapter 2 for details and fine(s) for violators.)
  - b. Owners may take their dogs into the retention basin during its posted hours. Pets are allowed to run free without a leash in the retention basin provided they do not go into or damage the existing garden plots or become a threat to people or other pets using the basin. (Added 8-2-00)
- (2) Skateboarding, bikes/bike riding, roller-skating, roller blades, or similar types of activity are not allowed inside any gated Association facility.
- a. Bicycles must be parked in the bike racks provided.
  - b. Skateboards must be carried when inside a facility. If put down, skateboards must be placed with wheels facing up and out of walkway areas.
- (3) Members/residents are responsible for closing facility gates when entering or leaving any facility which is unstaffed. Leaving gates open in any manner at any facility is strictly prohibited, except when opened by authorized Association staff at a staffed facility when lifeguards are on duty.
- (4) Restroom facilities at Echo Run and Cobblestone Parks are closed and not available for use between dusk and dawn.

**Section 6-3. Reservations.**

(a) Facilities are used on a first come, first served basis. Picnic areas, tables, barbecues, etc., may not be reserved. Due to limited grills, picnic tables and chairs, etc., a resident facility ID holder is asked to limit himself to one grill, one picnic table per group and may reserve only one chair for himself and one additional chair for a guest. Only adult facility ID holders have this privilege.

(b) Use of Association community facilities (including parks and pools) by organized teams or groups (e.g., Little League, Bobby Sox, outside swim teams, etc.) is not permitted; provided, however, upon prior application and written approval from the Executive Director or his designate, the Association may allow temporary use in emergency type situations.

**Section 6-4. Use of Audio Equipment at Outdoor Facilities.**

The use of all audio equipment (radios, TVs, etc.) at Association outdoor facilities should be intended for the private entertainment of the owner of the equipment and should not intrude on the privacy of others. Volume must be kept at a level to be heard by the owner only. Requests to turn down the volume on such equipment must be honored and, if not honored, a facility inspector may remove the individual responsible for the disturbance.

**Section 6-5. Lost and Found Articles.**

Lost and found articles turned in to the Association office will be held for a maximum of thirty (30) days. Articles deemed as “valuable” (watches, rings, wallets, car keys, etc.) will be held for a maximum of six (6) months at the Association offices.

**Section 6-6. Vandalism.**

(a) Any vandalism should be reported immediately to the Association. Any member witnessing damage or vandalism should inform the Association and, if safely possible, obtain the violating member's name.

(b) All acts of vandalism will be reported to the Irvine Police Department and vandals will be prosecuted.

(c) The member shall be responsible for any and all damages, including fines, to any facility caused by himself, the occupants of his property, guests, visitors, agents or employees and will be liable for all repair or replacement costs in addition to any fines.

**Section 6-7. Cooperation with Staff.**

(a) Appropriate behavior, cooperation and conduct with the Woodbridge Village Association members and staff is required at all times. Any abusive, offensive, or threatening language or manner is unacceptable.

(b) The control, supervision and discipline of all employees of the Association shall be the responsibility of the management.

(c) Directions of any authorized Association staff must be complied with at all times when using any recreation facility.

## DIVISION 2. GUEST USAGE\*

**Section 6-8. General Rules.**

(a) One (1) to Five (5) Guests. Each Association household (not unit) is permitted to bring a maximum of five (5) guests per day free of charge to the Woodbridge Village Association facilities providing the member is in possession of the proper adult facility ID card.

(b) Six (6) to Fifteen (15) Guests. Members must register groups of six (6) to fifteen(15) guests with the Recreation Department a maximum of seven (7) and a minimum of three (3) days prior to the use of the facility by completing a guest policy form. (Guest policy forms are available at the Association office/Recreation Department.) Guests in excess of the initial five (5) (free of charge) are subject to two dollars (\$2.00) per person charge.

(1) Children three (3) years of age and younger are free.

There are no refunds for cancellation of facility use.

(3) This does not give exclusive use of the facility.

(c) Sixteen (16) or more Guests. A member who wishes to bring more than fifteen members and his/her party exclusive use of that facility for a designated period of time. Facility rental rules and regulations are included in Article II of this chapter, and are also available in the Recreation Department.

(d) Association members must accompany their guests at all times and are responsible for their guests' behavior and their compliance with all Association rules and regulations.

(e) Members may bring their guests to any open facilities during regular hours of operation.

(f) An adult facility identification card must be shown to Association staff upon request for the purpose of gaining entry into any available facility. The facility identification must remain in the member's possession at all times while using the facility.

(g) The Executive Director or his designate reserves the right to limit the number of guests using the facilities on any day (this applies to parties, cookouts, family gatherings, etc.).

**Section 6-9. Youth Guest Rules.**

(a) Member/Resident children (ages eight (8) to seventeen (17)) may bring no more than three (3) non-resident guests (ages eight (8) and older) into a staffed facility. The member must have the youth facility ID card in his/her possession at all times while using the facilities.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice.

- (b) The member/resident youth must accompany the guest(s) at all times.
- (c) A member/resident youth may not bring another member of any age into the facility as a guest.

**Section 6-10. Guest Cards.**

(a) Guests of residents may use the facilities when accompanied by an authorized resident. In addition, residents may obtain guest passes or cards for their guests, which will allow them access to staffed facilities.

- (b) The following guest passes and cards are available for members who wish to allow their guests to use the WVA facilities without having to accompany them:

(1) Short-Term Adult Guest Pass (valid for a maximum of seven (7) days)

- a. Each Woodbridge household is permitted two (2) complimentary consecutive seven (7) day guest passes per calendar year. Residents may purchase a maximum of five additional seven consecutive (7) day guest passes at \$10.00 per pass. This pass will allow an adult guest and his/her family to use the Woodbridge Village Association facilities for up to seven (7) consecutive days without being accompanied by the sponsoring resident. A maximum of five (5) guests are permitted to use the facilities per guest pass, including children. Children under 18 years old must be accompanied by an adult at all times. Only one guest pass per residence will be issued at any one time.

(Revised 4-5-00, 12-6-00)

(2) Youth Seasonal Guest Card

- a. An authorized adult member may obtain youth seasonal guest cards for children ages 10-17 for a cost of one hundred dollars (\$100.00) per child. The cost includes a fifty-dollar (\$50.00) deposit. This card will allow children to use staffed facilities (pools and tennis courts) without being accompanied by an authorized resident and allow an authorized adult resident to sign the youth up for summer camp or swim lessons.
- b. The authorized adult member must provide proof of the child's age and sign a form attesting that the youth is water safe. The child must also come to the Association office to obtain a guest photo I.D. card that will be used only by that child and will be in the child's possession at all times when using WVA facilities. This card will not permit the guest to take other guests into a WVA facility.
- c. Upon issuance, the member must sign an agreement that the guest cards must be returned to the Association office per (c) below.

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All rules and regulations are subject to the enforcement policy in Section 1-1.

- d. Summer Season is from May 1st through September 30th and Winter Season is from October 1st through April 30th.

(3) Care Provider Card

- a. An authorized adult member may obtain a Care Provider Card for a cost of seventy-five dollars (\$75.00). This cost includes a fifty-dollar (\$50.00) deposit. This card will allow an adult care provider to take the resident under his/her care to the WVA family facilities. The adult care provider may not use the Care Provider Card other than to accompany the assigned resident to a WVA facility.
- b. Only one (1) Care Provider Card will be issued per property.
- c. Annual renewal is required for Care Provider Cards.
- d. Upon issuance, the member must sign an agreement that the Care Provider Card must be returned to the Association office per (c) below.

(4) Homeowner Escrow Card

- a. New homebuyers may obtain a Homeowner Escrow Card for use of WVA facilities for up to 30 days after the close of escrow, while legal documents (e.g. grant deed) are obtained by the Association. A deposit of fifty dollars (\$50.00) and proof of home purchase within Woodbridge are required.
- b. Existing residents who are selling their home and relocating within Woodbridge may obtain a Homeowner Escrow Card for use of the Association facilities for 30 days. The resident must have proof of escrow closing within 30 days. Homeowners Escrow Cards must be returned prior to reissuance of resident photo identification cards.
- c. Upon issuance, the member must sign an agreement that the Homeowner Escrow Card must be returned to the Association office per (c) below.

(c) All Facility Identification Cards for non-residents must be returned within 15 days after the deactivation date. The \$50.00 deposit becomes NON-REFUNDABLE if the card is not returned within the stated time restriction.

(d) Homeowners are reminded that they are responsible for the actions of their guests and any violations of the Rules and Regulations.

## **ARTICLE II. BEACH CLUBS AND LAGOONS**

### **Section 6-11. General Information.**

All other pertinent Association rules and regulations shall apply to these facilities in addition to the rules contained in this Article.

**Section 6-12. Beach Club Rules.**

(a) Use the proper containers for disposal of cigarettes and trash, rather than the sand.

(b) Only adults are permitted to build fires in the fire pits and barbecue stands, with proper care and safety being observed.

(c) Games (Frisbee, volleyball, etc.) are allowed on the sand providing that it does not interfere with other residents using the area.

**Section 6-13. Lagoon Rules.**

(a) Swimming (with or without lifeguards on duty) in the lagoons is limited to specific hours posted at each Beach Club entrance and is subject to change without notice.

(Revised 2-7-96)

(b) Personal flotation devices are not permitted in the lagoons.

(c) Whenever the lifeguard on duty sounds three (3) sharp whistle blasts, the water area must be cleared immediately.

(d) All lifeguard instructions must be complied with at all times.

(e) Children ages eight (8) to seventeen (17) must have their facility card in their possession at all times.

(f) Children under age eight (8) must be accompanied by a parent/guardian at all times when in or out of the water.

(g) Children who are not toilet trained must wear waterproof rubber pants with their diapers at all times in the water.

(h) The lifeguard may require children to demonstrate swimming ability before being allowed to be in the deepest area of the lagoon.

(i) Diving into the lagoon from any area is strictly prohibited.

(j) The lifeguard, at his discretion, may call a ten (10) minute rest period every hour. Minors are not permitted in the water during this time, except for children eighteen (18) months and under in age who are accompanied by an adult.

(k) All individuals must shower before entering the lagoon. Soap is prohibited.

(l) Proper swimming attire is required--no cut-offs, etc.

(m) No food or drink is allowed in the water.

(n) No scuba gear or sharp objects are allowed in the water.

(o) Flat rubber rafts and children's inflatable type toys that do not exceed six (6) feet, masks, fins and snorkels are permitted in the lagoon. (Boats of any type are prohibited.) At the sole discretion of the WVA staff, any or all items above may be prohibited from the lagoon.

(Revised 8-2-95)

(p) No foreign matter, fish, animals, etc., are permitted in the lagoon water.

(q) Lifeguard chairs are to be used by authorized Association staff only. No other person(s) are permitted in lifeguard chairs or on stands at any time.

**Section 6-14. Island Water Slides.**

- (a) Island water slides are for use by children and adults at their own risk.
- (b) Safety is to be exercised at all times by both adults and children.
- (c) Lifeguards will determine the number of persons permitted on the island at any one time.
- (d) No sunbathing, running, pushing or rough play is permitted on the island. The island is for the sole purpose of utilizing the slide.
- (e) No loitering or horseplay will be permitted on the rocks or at the base of the slide.
- (f) Swim clear of the slide upon entering the water. Exercise care and caution at all times.
- (g) No carrying of any other person(s) on the island is permitted. No running up the rocks or up the slide is permitted.
- (h) Diving into the lagoon from the island structure, water slides or any other area in the beach club is strictly prohibited.

**Sections 6-15--6-20. Reserved.****ARTICLE III. BOATING\*****Section 6-21. General Information.**

- (a) All boats operated on the lakes shall be either Association-owned boats, or resident-owned boats that have been approved by the Woodbridge Village Association.
- (b) Boating is restricted to members and their guests.
- (c) Children under the age of eight (8) must be accompanied by a parent/guardian while on or near the lake at all times.
- (d) WARNING: North Lake Bridge clearance is fourteen (14) feet from the bottom of the bridge to the top of the water. South Lake Bridge clearance is thirteen (13) feet from the bottom of the bridge to the top of the water.

**Section 6-22. Sailing Tests.**

All persons who wish to sail on the lake will be required to pass an Association sailing test administered by the staff on duty at the docks. If the person is certified, the

**Section 6-23. Lake Rules.**

The following will not be allowed in or near Association lakes:

- (1) Swimming, wading, scuba gear or disposal of trash.
- (2) Placing fish (such as goldfish, koi, carp, etc.) in the lake.
- (3) Animals in the lake or in Association-owned boats.
- (4) Smoking, drinking, glassware, food or drink while on the lake.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

- (5) Tampering with lake or dock equipment.

**Section 6-24. Boating Rules.**

The following must be adhered to:

- (1) All boats shall be powered manually, electrically (five (5) mph speed limit) or by sail.
- (2) Each and every person on board a boating craft, Association-owned or personal, will leave the dock area with a Coast Guard approved life preserver, and life preservers must remain on at all times for those who are non-swimmers. Minors must wear life preservers at all times (seventeen (17) years of age and under).
- (3) All boats must be equipped with an oar/paddle, except paddle boats.
- (4) Boats are not to be left unattended at any time.
- (5) No more than two (2) children may occupy a paddle boat at one time. This limit also applies when the children are accompanied by an adult or adults.

**Section 6-25. Boat Passes.**

(a) Boat rental passes are available at the Association office. Current fee schedule for boat passes is available at the Association office.

(b) Each use is good for one (1) hour of boating. The boat pass will be punched for each use, minimum one (1) hour use.

(c) Facility identification is required to purchase a boat pass.

**Section 6-26. Boat Rentals.**

(a) Boat rental docks are open only during posted hours and when staffed by Association personnel.

(b) Use of the Association-owned boats requires compliance with all boating regulations.

(c) The member shall be held responsible for any damage to boats, vests, or boat equipment and/or personal injury to the member and their guests, and boating privileges may be revoked.

(d) Failure to comply with any Association regulations or staff instructions shall entitle the staff to require the person to immediately leave the area.

(e) There is to be no trading of boats once a boat is assigned.

**Section 6-27. Resident-Owned Boats.**

(a) All privately owned boats must be registered with the Association and Association approval granted prior to placing a boat on any Association lake.

(b) Private boat restrictions:

- (1) Overall boat length must not exceed fourteen (14) feet.
- (2) Mast height must not exceed twenty-two (22) feet, three (3) inches.
- (3) Sail area is not to exceed one hundred eighteen (118) square feet.
- (4) Weight of the boat is not to exceed one thousand (1,000) pounds.
- (5) Electric-powered personal craft are not to exceed five (5) mph.
- (6) Life preservers and paddles/oars must be kept in the boat at all times on the lake.
- (7) Jib sails, windsurfers, jet skis and other similar craft are prohibited on the lakes.

(c) A current certificate of insurance and a completed certificate of insurance form must be submitted and will be kept at the Association office. All watercraft must maintain public liability insurance in a minimum of five hundred thousand dollars (\$500,000.00) with the Woodbridge Village Association named as additionally insured. Members must indemnify and hold the Association harmless from any loss or damage to personal property by fire, theft, or from any cause whatsoever, and indemnify and save the Association from any and all liability for injury to or death of any person or persons, or loss or damage to any property caused or occasioned by, or arising out of, the use of the Association facilities.

(d) All boats registered and approved must have an Association registration decal displayed on both sides of the craft's stem (one (1) on portside and one on starboard). Registration decals shall be affixed by the Association inspector only. A registration fee of twenty-five dollars (\$25.00) is required annually (non-refundable).

(e) All boats placed in the water must be inspected and approved annually by the Executive Director or his designate.

(f) Members' boats may be moved by the Association with or without consent of the owner, if such boat is maintained in the area contrary to the regulations, or if the boat prevents proper utilization of the facility.

(g) Noncompliance with Association regulations shall entitle the Association staff to require immediate removal of the boat from the lake.

(h) A maximum of twenty-five (25) boats will be permitted to sail on each lake at any one time.

(i) There will be no commercial advertising permitted on any vessel, around the lakes, or in the lake's beach club area. This applies to any such advertising on the sail.

(j) Mooring of boats is limited to the designated tie-up area with twenty (20) minutes maximum. Overnight mooring of boats at any location is prohibited. Boats may not be launched earlier than dawn and must be removed no later than dusk. No boats may be left unattended or tied at the lake edge at any time.

**Section 6-28. Boat Dry Dock Storage.**

(a) The beach clubs have a limited number of dry dock storage slips available, that can be rented on a first come, first served basis, for boats currently approved and registered with the Association.

(b) Any resident wishing to store a boat must complete the required forms and pay all applicable fees in advance. Fees are non-refundable.

(c) The Association is not responsible for any damage, loss, vandalism, etc., to any boats stored at any Association facility.

**Section 6-29. Remote Controlled Boats.**

Remote controlled boats are permitted in two (2) locations only: the south end of South Lake and the south end of North Lake. The operation of remote controlled boats must not interfere in any way with the other boats on the lake. The Association staff reserves the right to remove any or all remote controlled boats from the lake at any time.

**Section 6-30. Rowing Shells.**

(a) Single-person rowing shells; up to eighteen (18) feet in length, are permitted on the lakes with the following exceptions:

- (1) Before dawn and after dusk.
- (2) Racing is prohibited.
- (3) No more than three (3) shells per lake at any given time.

(b) These crafts are subject to all other applicable Association rules and regulations.

**Section 6-31. Inflatable Boats.**

Coast Guard approved inflatable boats may be launched on the lake, but are subject to the rules and regulations of all other boats.

**Sections 6-32--6-60. Reserved.****ARTICLE IV. FACILITY RENTALS\***

## DIVISION 1. RENTAL POLICIES

**Section 6-61. Use of Facilities.**

Use of Woodbridge Village Association property, facilities, equipment and furnishings is the exclusive privilege of Association members and their guests, and facilities are not to be used for any purpose in violation of applicable City, County or State statutes or Association rules and regulations or policies.

(a) The lounge in the Community Center is not available for rent and is to be used for resident drop in use only.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

(b) The Executive Director or his designate may, however, reserve the lounge for Association Programs and Club activities. (Appended 6-4-97)

**Section 6-62. Residency.**

(a) The person who signs the facility rental agreement must be a legal owner of record of a Woodbridge Village Association property, or have proper authorization for assignment of privileges from the legal owner of a Woodbridge residence.

(b) The resident/member must present his/her assigned facility ID card to execute a facility rental agreement.

(c) All arrangements, transactions and communications must be made directly with the resident/member whose name appears on the contract.

(d) The resident/member signing the contract must be present during the entire rental period.

(e) A facility rental requested by a resident member for a non-resident is prohibited.

**Section 6-63. Liability.**

(a) The resident/member is fully liable to pay for and, hereby, assume all liability and hold harmless the Woodbridge Village Association from and against any and all claims made for personal injuries (including death) and/or property damage arising out of or incurred connection with the use of the rented facility.

(b) Any damages caused to Association property and facilities shall be the responsibility of the resident and legal owner of the referenced WVA property on the facility rental agreement. The member signing the contract promises to pay such sums necessary to reimburse the Association for any such damages caused, including reasonable attorney fees necessary to collect such sums. Any damages to the facility may also constitute a special assessment. If such special assessment remains unpaid, said residence will be subject to a claim of lien for the unpaid amount.

**Section 6-64. Rental Purpose.**

(a) Association-sponsored events will take precedence over the rental of any Association facilities. The Executive Director or his designate reserves the right to limit the number of facilities and/or specify facilities that may be reserved or rented.

(b) The exchange of money or fees for entrance into the activity/function for gate/admission, profit-making ventures, charity, fundraising, etc., is prohibited.

(c) Association facilities may be rented for events related to a candidate for public office issues, political parties, initiatives, referendums or causes provided:

- (1) A letter is submitted to the Recreation Department stating in detail all pertinent information regarding the function (i.e., number of people, type of function, plans for advertising, etc.);
- (2) The facility is rented by an eligible member at posted rental rates in accordance with all other facility rental terms and conditions;
- (3) Money is not collected at the door;

- (4) All publicity for the event states: “The use of Association facilities does not constitute Woodbridge Village Association endorsement for any political event.”

(d) Applications for candidate or issue forums, wherein all sides or candidates are allowed equal access, shall be separately reviewed and may be approved with appropriate conditions by the Board of Directors.

(e) The Board of Directors reserves the right to deny facility rental use for reasons of safety, potential damage to facilities, or previous violation of Association rules and regulations. The Executive Director shall review all such rental applications and is authorized to defer rental confirmation of any event pending review by the Board of Directors.

**Section 6-65. Facility Rental Fees.**

A current schedule of the rental fee rates as approved by the Board of Directors for Association facilities, is available in the Recreation Department. (Revised 3-3-93)

**Section 6-66. Cancellation Fee.**

(a) A cancellation fee of twenty-five dollars (\$25.00) or one-half the rental fee (whichever is less) is applicable once processing has begun. Cancellation of the facility rental must be made in writing no less than ten (10) days prior to the requested rental date in order to have any applicable amounts refunded.

(b) The deposit (\$250.00) for one year advance rentals (see Sec. 6-112[b]) will be refundable for cancellations based on the following guidelines: 75% refundable for 270-360 days in advance, 50% refundable for 180-269 days in advance, 25% refundable for 90-179 days in advance, and non refundable within 90 days of reservation date.

(Revised 3-2-94)

**Section 6-67. Late Fee.**

If usage exceeds the agreed-upon rental period, there will be an additional fee assessed, in half-hour increments, which will be equivalent to one-half of the rental fee, per half-hour.

**Section 6-68. Waiver of Fees.**

The rental of the facility may be waived by the Executive Director or designate when involving an activity or function that is attended solely by sanctioned/sponsored groups.

- (a) The cleaning deposit and security fees may remain applicable.
- (b) The set-up fee of \$25.00 for groups of 25 to 50 people, and \$50.00 for groups of 51 or above for nonprofit civic groups will be required.
- (c) All Woodbridge Village Association clubs and maintenance associations are exempt from fees provided in this section and in Section 6-65.

(Revised 3-3-93)

**Sections 6-69--6-80. Reserved.**

## DIVISION 2. RENTAL RULES AND REGULATIONS\*

**Section 6-81. Alcohol and Food Service.**

(a) The serving of food and/or alcoholic beverages within a rented facility is authorized at the discretion of the Executive Director or designate, and must be noted on the contract.

(b) When liquor is served at a function, the resident who signed the facility rental contract is responsible for the conduct and safety of the guests at all times and must obey the instructions of the party liaison present at the function. The resident member is responsible for the conduct and safety of the guests when they are outside of the rented facility but within the Woodbridge Village boundaries.

(c) Individuals who, in the opinion of staff, are incapable of reasonable control of their actions (due to the consumption of alcoholic beverages, etc.) will be requested to leave the facility.

(d) The following restrictions must be followed:

- (1) Serving or drinking of alcohol by minors is prohibited.
- (2) Alcohol can only be served, not sold.
- (3) Smoking is prohibited in all Association indoor facilities.
- (4) No glass is allowed at any outdoor facility.

**Section 6-82. Clean-Up.**

(a) The resident member must leave the facility in the same condition as when accepted. The facility is provided "as is" and there are no warranties, expressed or implied, as to the fitness of the equipment within the facility. The Association takes all measures to ensure that equipment is operational.

(b) A cleaning/security deposit is required for all facility rentals, in addition to any rental fee. The deposit will be returned at the discretion of the Executive Director or designate, provided that the facility is deemed clean after use and Association property, equipment and furnishings are undamaged and in the same condition as they were prior to the rental, and further, that all rules and regulations have been adhered to, as well as the contractual obligations, terms and conditions.

(c) All equipment, supplies, personal articles, displays, etc., must be removed by the end of the rental period. All supplies left at the facility will be discarded, unless prior arrangements have been made with Association staff.

(d) The following conditions must be met when renting a facility:

- (1) Rice, birdseed or confetti throwing is not permitted.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

- (2) All rented facilities must be left in good, clean condition.
- (3) All counter areas and tabletops used must be in clean condition; kitchen cleanup includes all equipment, appliances and surfaces.
- (4) Trash must be left in plastic bags (supplied by rental party), and stacked outside of facility entrance or placed in dumpsters (where provided).

**Section 6-83. Entertainment.**

- (a) Home stereo equipment is permitted at facility rentals.
- (b) Noise levels must be kept within acceptable limits at all facilities at all times, and “acceptable levels” will be determined by Association staff on duty. If complaints of the noise level at outdoor facilities are received by staff, the staff on duty has the authority to terminate the music completely. Noise exceeding City of Irvine noise ordinance standards will not be permitted.
- (c) The North and South Lake Beach Clubs are the only facilities where a D.J. may be permitted upon approval of the Recreation Department. However, no music will be permitted at the beach clubs after 10:00 p.m.
- (d) Live, non-amplified music comprised of four pieces or less may be permitted at a rental pool facility upon approval of the Recreation Department designate.
- (c) Dancing will not be permitted in any carpeted rooms, unless the party host/hostess provides a portable dance floor.

**Section 6-84. Decorations, Equipment and Supplies.**

- (a) Decorations are permitted, provided no thumbtacks, staples, nails, tape, etc., are used on any surfaces. The following conditions must be followed:
  - (1) The resident member is responsible for all decorations and removal of the same.
  - (2) Hurricane lamps, candles or flames of any kind are not permitted.
  - (3) Glassware of any type is not permitted at any pool, park or beach.
- (b) Any alcohol/beverage service area must be restricted to a “bar” location.
- (c) Rental parties using the South Lake beach club and/or recreation room have access to Association folding tables and chairs located there. However, Association usage of the equipment takes priority over private party usage.
- (d) The resident member must supply any tablecloths, plastic ware, trash bags, utensils, cookware, etc.
- (e) As a courtesy to the renting party and all residents, a “Private Party” sign will be posted at reserved outdoor facilities at least twenty-four (24) hours before the rental date. The date and hours of the function will be included on this sign. All residents must adhere to closure of the facility for a private party, regardless of the posting of the sign.

**Section 6-85. Facility Rental Contract.**

(a) The facility rental contract must be completed in full and accompanied by full payment of any fees/deposit required at the time of the reservation of the facility.

(b) Rental fees must be paid in cash for any rental contract that is written less than ten (10) days in advance of rental. Registered tenants in this instance will also have to pay the security deposit in cash.

(c) Subcontracted services (caterer, florist, entertainment, etc.): The name, telephone number and arrival time of all subcontracted services must be included in the facility rental contract. The resident member must be present at the facility whenever any subcontractor is present.

**Section 6-86. Party Liaison and Lifeguards.**

(a) There will be a party liaison/lifeguard fee in addition to any other rental fees or deposits.

(b) For parties of seventy-five (75) people or more, one (1) Association liaison is required. For parties of one hundred fifty (150) people or more, two (2) Association liaisons are required. All private parties reserved by residents at Association facilities will be assigned at least two (2) party liaisons when the age of the participants will be sixteen (16) to twenty-five (25) years of age. Association liaisons are also required for parties where the Recreation Manager or designate decides that a liaison is required due to special circumstances.

(b) Residents may also request an Association liaison for any facility rental at the same hourly fee stated in subsection (a) of this Section.

(d) Failure of the resident member or guests to comply with the requests of any authorized Association personnel may result in immediate expulsion from the facility and/or forfeiture of fees and/or deposits. This is also applicable when the member or his guests fail to follow instructions even when outside of the rental facility. They may also lose future facility reservation and/or use privileges.

(e) Association certified lifeguards can be provided at the pool facilities for private parties upon request for an additional fee.

(f) Boat rentals are available for your party at the beach clubs. A boat pass can be purchased separately at the Recreation Office (two (2) additional lifeguards are required for boats).

(g) Three (3) Association lifeguards are required if swimming is included at a beach club facility rental.

(h) Lifeguards will only be provided until dusk at any water-oriented facility.

(i) Only Association certified lifeguards may be used to staff any Association water-oriented facility, and scheduling of such must have the approval of the Recreation Department designate.

(j) Instructions of any Association lifeguard must be obeyed at all times. Failure to comply with the lifeguard's instructions may result in immediate expulsion from the facility and/or forfeiture of fees and/or deposits. This also applies when the resident member or his guests fail to follow instructions, even when outside of the rented facility.

**Section 6-87. Guests; Conduct; Loss or Damage of Personal Property.**

(a) The resident member is responsible to remain within the attendance figure on the approved facility rental contract. Failure to do so may result in immediate expulsion from the facility and/or forfeiture of fees and/or deposits.

(b) Guests of the resident member are restricted to the use of the rented facility.

(c) Personal belongings of the member or any attendees are the sole responsibility of the owner of the item or the member, and the Association is not responsible for loss, damage, etc., of any such item.

**Section 6-88. Parking.**

(a) The resident member must get approval from Association staff for parking availability for any specific rental date.

(b) The resident member may obtain parking variances for public streets adjacent to the rented facility from the Irvine Police Department.

**Sections 6-89--6-100. Reserved.**

DIVISION 3. COMMUNITY CENTER RENTALS\*

**Section 6-101. General Information.**

(a) Equipment/Supplies: The resident member must supply tablecloths, all kitchen utensils, pots and pans (must be one hundred (100) percent stainless steel), china, plastic trash bags, etc.

(b) Live entertainment (sorry, no amplifiers) and D.J.s will be permitted.

(c) Dancing will not be permitted in any carpeted rooms, unless the rental party rents a dance floor.

(d) Smoking is prohibited in all Association indoor facilities.

(e) An elevator is available for all residents and their guests for meetings, rentals, etc.

(f) Fireplace/Fire Pit: Rental parties may use the fireplace (located in the Maple Room) and outdoor fire pit. Refer to the front desk personnel or facility officer to request the gas be turned on and off.

**Section 6-102. Rental Availability.**

(a) A variety of rooms are available to rent for meetings, private parties, etc., provided they are conducted in accordance with all applicable rules and regulations.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

(b) Reservations for a facility rental can be made by a resident member a maximum of six (6) months in advance and a minimum of forty-eight (48) hours (two (2) days). However, reservations for the Oak, Maple and Elm rooms at the Community Center may be made up to one (1) year in advance for only two Saturdays per month as determined by the Recreation Department. (Revised 2-2-94)

(c) Various rentals are available seven (7) days per week, year-round; on a first come, first served basis.

(d) Hours are 10:00 a.m. to 2:00 a.m., Monday through Saturday; 1:00 p.m. to 2:00 a.m., Sunday.

(e) Rooms can only be rented in either three- or six-hour time periods. Any additional requested time is also available in three- or six-hour increments, at the same fee rate.

**Section 6-103. Set-Up.**

(a) Residents are permitted two (2) hours of set-up time outside the rental period, free of charge. Any additional set-up time requested beyond the two (2) hours is charged at twenty dollars (\$20.00) per hour.

(b) Association staff will set-up and break down all Association-supplied equipment (tables, chairs, stages, microphones, etc.).

(c) The resident member must supply the Association with a set-up diagram (tables, chairs, etc.) a minimum of ten (10) days in advance of the rental date.

(d) The resident signing the rental agreement may designate (in writing) another Association resident to be present at the facility during the set-up period. No other people assisting with the set-up (including caterers, florists, entertainers, etc.) may enter the facility without the resident or resident-designate present. The resident signing the rental agreement must be present during the entire rental period.

**Section 6-104. Rooms , Capacity, and Rental Combinations.**

	With Tables	Chairs Only
<i>(a) First Floor</i>		
Alder Room	30	50
Sycamore Room	30	50
Alder and Sycamore Rooms	60	100
Coral Room	20	40
Amphitheater (outside; includes fire pit)	75	100
<i>(b) Second Floor</i>		
Elm Room (includes kitchen)	18	20
Oak Room	75	100
Maple Room (includes fireplace)	50	75
Elm and Maple Rooms	70	100
Oak and Maple Rooms	100	125
Oak, Maple and Elm Rooms	150	175

Contact the Recreation Department for specific days of rental availability. A fee schedule is available in the Recreation Department.

**Section 6-105--6-110. Reserved.**

## DIVISION 4. POOL, PARK AND BEACH CLUB RENTALS\*

**Section 6-111. General Information.**

(a) A "Private Party" sign will be posted at the reserved facility at least twenty-four (24) hours before the rental date. The date and hours of the function will be included on this sign.

(b) Smoking is prohibited in all Association indoor facilities including the South Lake Recreation Room.

**Section 6-112. Rental Availability.**

(a) Facilities may be rented on a first come, first served basis in either three- or a maximum of six-hour increments.

(b) Reservations for a facility rental can be made by a resident member a maximum of six (6) months in advance and a minimum of forty-eight (48) hours (two (2) days).

(c) Rental Limitations for Pools and Springacre Park:

(1) Rental of any one (1) pool is limited to once per month.

(2) Rental of Springacre Park is limited to twice per month.

(d) Rental limitations for Arbor Park, North and South Lake Gazebos and the South Lake Recreation Room (when rented separately from the beach club) are subject to the following conditions:

(1) Available for rentals on a year-round basis (some restrictions may apply).

(2) May be rented in conjunction with other facilities.

(3) No limit on number of rentals per month.

(e) Rental limitations for the North and South Lake Beach Clubs:

(1) You must present your facility ID card at the Association office to pick up the South Lake Recreation Room facility admission card fifteen (15) minutes before your party and return it within thirty (30) minutes afterwards.

(2) South Lake or North Lake Beach Clubs may not be rented on consecutive weekends. Note: Weekends include Friday, Saturday and Sunday.

(3) Both beach clubs may not be rented on the same night.

(4) Rentable times are from 5:30 p.m. to 11:30 p.m.

(5) Neither beach club can be rented during staffed hours.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

**Section 6-113. Set-Up.**

(a) No additional time will be given to set-up or clean up.

(b) Beach clubs, on staffed days, become available for rental after staffing hours are over. (For instance, if staffing ends at 6:00 p.m., then rental party guests may arrive at the function beginning at 6:30 p.m.) However, set-up time can begin as early as 5:30 p.m.

(c) The resident is responsible for setting up and breaking down tables and chairs.

**Section 6-114. Facility, Capacity, Months, Days and Hours of Operation.**

	Capacity	Months	Days	Hours
<i>(a) Parks and Gazebos:</i>				
Arbor Park	100	All	All	10:00 a.m.--10:00 p.m.
Springacre Park	75	All	Mon--Sat	10:00 a.m.--10:00 p.m.
North Lake Gazebo	50	All	All	10:00 a.m.--Dusk
South Lake Gazebo	50	All	All	10:00 a.m.--Dusk
<i>b) Pools:</i>				
Ashwood Pool (1)	75	All	Mon--Thur Fri--Sat Sunday	10:00 a.m.--11:30 p.m. 10:00 a.m.--11:30 p.m. 5:30 p.m.--10:00 p.m.
Clearbrook Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Creekside Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Fallbrook Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Fallingstar Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Firwood Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Lemongrass Pool (2)	100	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Meadow Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.----11:30 p.m. 5:30 p.m.----11:30 p.m.
Shorebird Pool (2)	75	Apr-Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Wildwood (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Windjammer Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Wintermist Pool (2)	100	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.
Woodpine Pool (2)	75	Apr--Oct	Mon--Sat Sunday	10:00 a.m.--11:30 p.m. 5:30 p.m.--11:30 p.m.

(1) Not available during staffed hours.

(2) These pools are heated beginning Memorial Day Weekend through September.

(c) *Beach Clubs and South Lake Recreation Room:*

No. Lake Beach Club	500	Oct--May (1)	All	5:30 p.m.--11:30 p.m.
		Jun--Sept (2)	All	6:00 p.m.--11:30 p.m.
So. Lake Beach Club	500	Oct--May (1)	All	5:30 p.m.--11:30 p.m.
		Jun--Sept (2)	All	6:00 p.m.--11:30 p.m.
So. Lake Recreation Room Only	55	Oct--May	Fri--Sun	10:00 a.m.--11:30 p.m.
	Seated	Jun--Sept	Sat--Sun	10:00 a.m.--11:30 p.m.

- (1) There is no water in the swimming lagoons from mid-September through May.
- (2) Beach Clubs are only available for a maximum rental of 5.5 hours from June through September due to general membership usage.

A fee schedule is available in the Recreation Office.

**Sections 6-115--6-120. Reserved.**

DIVISION 5. RESERVED

**Sections 6-121--6-130. Reserved.**

DIVISION 6. POOL RULES\*

**Section 6-131. General Rules.**

(a) All Association rules and regulations must be followed while at any pool facility in addition to rules and regulations contained in this Article.

(b) Swimming in pool facilities is limited to specific hours posted at each pool entrance and subject to change without notice.

(c) Facility gates are to remain closed and locked at non-lifeguard pools, and when a lifeguard is not on duty.

(d) All swimmers should shower prior to entering the water.

(e) No person(s) having skin lesions, sores, inflamed eyes, mouth, nose or ear discharges, or who is a carrier of any communicable disease, shall use the pool, spas or waders.

(f) Urinating, blowing the nose or depositing any foreign matter in the water is prohibited.

(g) No running, pushing, horseplay or mischievous behavior is allowed within an enclosed (fenced) aquatic facility. Dunking, swearing, spitting, etc., are prohibited.

(h) No cut-offs or clothing other than normal swimming attire is allowed to be worn while in any pool, wader or spa.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

(i) Fins, hard balls, boogie boards, rafts, inflatable animals, inner tubes and water guns are not permitted in any pools, spas or waders.

(j) Infants must wear waterproof rubber pants with diapers at all times when in the water.

(k) Deck furniture is not permitted within five (5) feet of the water.

(l) Any person must leave the facility immediately upon request by any authorized Association staff. Persons failing to do so will be treated as trespassers.

**Section 6-132. Age Restrictions.**

(a) Certain facilities have been designated as adult only. These facilities may only be used by adults twenty-one (21) years of age and over. Adult facilities are posted as such at the facility. Information on these facilities is available at the Association office.

(b) Children under eight (8) years of age must be accompanied by an adult in the water at all times. Children under eight (8) years of age without an adult with them in the water will not be allowed to enter the pool.

(c) Children ages eight (8) through seventeen (17) may use staffed facilities provided they have their youth ID card in their possession at all times.

(c) No minor (under eighteen (18) years of age) may enter a non-life guarded pool facility unless accompanied by a parent/guardian.

(e) Any guests of members under eighteen (18) years of age should have written permission to swim and an emergency phone number which may be requested by the lifeguard on duty before the child will be allowed to enter the pool.

(f) Facility Identification Cards may be issued to 18 to 21 year old persons limited to Family Facilities, which will allow their access to those Facilities during all times they are open, including those times when they are not staffed with Life Guards. These cards will contain the name and birth date of the cardholder.

(Added 12-3-08)

**Section 6-133. Diving Board Rules.**

(a) Diving is only permitted in specified areas from the diving boards at specific pools. All other diving is prohibited.

(b) The area must be clear before diving.

(c) Only one (1) person at a time is to use the diving board.

(d) Only one (1) bounce per dive is allowed; divers must jump straight off the board, and return to ladder. Swimming in the diving area is prohibited.

(e) A child must be able to swim the width of the pool before using the diving board, and may be asked to demonstrate this ability to the lifeguard on duty before using the diving board.

(f) Back dives from the side of the pool are strictly prohibited.

(g) The Blue Lake Swim Club high dive will be locked up from 10:00 p.m. to approximately 7:00 a.m. (Appended 9-6-95)

**Section 6-134. Flotation Device Regulations.**

(a) Flotation devices are not permitted during staffed hours within the Association pools, waders, spas or the lagoons unless under the supervision of an authorized Association instructor.

(b) Flotation devices are not permitted in non-staffed pools, waders, spas or the lagoons unless under the direct supervision of a parent or guardian. Direct supervision is defined as in the water and within arms-length contact with the child.

(Revised 7-2-97)

**Section 6-135. Lifeguards at Staffed Facilities.**

(a) The lifeguard on duty is in charge at all times.

(1) Lifeguards may request individuals to prove their swimming ability. Lifeguards may restrict non-swimmers to shallow areas of the pool.

(2) Pool users will be limited to a safe number as determined by the lifeguard on duty.

(b) A ten-minute safety break (adult swim) may be called every hour by the lifeguard. Minors are not permitted in the water (pool, wader, spa) during this rest period, with the exception of children eighteen (18) months and under in age accompanied by an adult.

**Section 6-136. Spa Rules.**

Children (fourteen (14) years and under in age) using a spa must be accompanied by an adult who is either in the spa or within ten (10) feet of the spa.

**Section 6-137. Wader Rules.**

(a) No person over eight (8) years of age is allowed in the wading pools.

(b) Children under eight (8) years of age using the wading pool must have an adult within ten (10) feet of them, at all times.

**Section 6-138. Swim Instructors**

Only Red Cross certified swim instructors will be allowed to teach swim lessons at WVA swim facilities.

(Revised 8-5-92)

**Sections 6-139--6-150. Reserved.**

## DIVISION 7. TENNIS COURTS\*

**Section 6-151. General Policy.**

(a) The Association has established specific court usage for lesson scheduling, open and reserve courts availability, competitive events, social events and special events in order to promote the enjoyment and equitable use of the Association tennis facilities by all residents and the best possible tennis facility management.

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\* **Note**--All fees and charges are subject to change by the Board of Directors without notice. All rules and regulations are subject to the enforcement policy in Section 1-1.

(b) Association-approved activities take priority over open and reserved court play.

(c) All rules and regulations for any Association facility are to be observed and applied to all tennis court facilities as well.

(d) All members (junior and adult) must have their facility identification cards in their possession at all times. Facility ID must be shown to staff personnel upon request. Failure to provide ID may result in court forfeiture.

**Section 6-152. Court Rules.**

(a) Adults (age 18 and over) have priority over Juniors after 6 p.m. Monday to Friday and before 12 Noon, Saturday/Sunday on all courts except Court #2 at North Lake and Court #12 at South Lake. On these two courts Juniors have equal priority for both reserved and open court.

(b) All players must sign up on the chalkboard (reserved or open court) before playing.

(c) All members whose name appears on the waiting list/chalkboard must be present when name is called or forfeit the court.

(d) A minimum of two players is required to hold any court, or else it will become available to the first name on the waiting list.

(1) Tennis shoes are the only footwear permitted on the courts--no black bottom shoes of any kind.

(2) Pets, skateboards, roller-skating, roller blades, bikes, cribs and baby strollers, etc., are not permitted on the courts.

(3) Food and beverages are prohibited on tennis courts.

(4) Profanity or obscene language is prohibited.

(5) Smoking within the court area is not allowed.

(6) All litter shall be placed in trash containers.

(7) Rallying against the windscreens is not permitted.

(8) All players waiting to play (and spectators) must remain off the court area. Parents bringing non-playing children must keep them supervised at all times. Children determined to be distracting other members who are playing tennis, as determined by the Association staff, will be removed from the facility.

(Revised 6-8-93)

(9) Use of ball machines on Woodbridge tennis courts must be approved by and scheduled through the Tennis Coordinator. This includes privately owned ball machines or those provided by the Woodbridge Village Association or Tennis Coordinator.

(Revised 6-8-93)

**Section 6-153. Reserved Courts.**

(a) A member can only sign up for one reserved court **per household** per day and can only sign up under his own name and facility ID number.

- (b) Reservations shall be made no more than seven (7) days in advance.
- (1) Reservations must be made on the sign-up sheet in the Association office, and members must have their facility identification cards with them when signing up for courts. The reservation sheet will be available at 6:00 p.m. each day for the corresponding day in the following week.
  - (2) Only designated courts will be deemed as "Reserved" courts.
  - (3) Tennis courts may be used for one and one-half (1 1/2) hours of playing time. If, at any end of the one and one-half (1 1/2) hours, there is no one waiting for the court, players may continue to play until another party arrives.
  - (4) Players (minimum of two (2)) must be ready to play at their reserved time, or the court will become an open play court to the first name on the waiting list/chalkboard. All reservation times are based on the clock at the tennis club. There is no grace period. (Revised 6-8-93)

**Section 6-154. Open Play Courts.**

- (a) Open play on courts, as posted and designated by Association staff, is limited to one and one-half (1 1/2) hours.
- (b) Players must sign in on the chalkboard (if posted at the facility). The facility identification card number must be written in next to the name. If a member fails to sign in on the waiting list/chalkboard, the court is not considered used and may be taken by the next member on the waiting list.
- (c) If, at the end of the one and one-half (1-1/2) hours of playing time, there is no one waiting for the court, players may continue to play until another party wishes to use the court, and at that time must make the court available.
- (d) Open play courts are considered as first come, first served courts.

**Section 6-155. Junior Tennis.**

- (a) Court #2 at North Lake and Court #12 at South Lake are reservable by both Juniors and Adults, day or night.
- (b) After 6 p.m. on Monday to Friday and before 12 Noon on Saturday and Sunday, members under the age of 18 will be allowed to place their name on the waiting list/chalkboard but during this time Juniors may be bumped by an adult player except on Courts #2 and #12. (Revised 6-8-93)
- (c) Junior members who have been issued youth facility ID cards are allowed to reserve courts and play on open courts before 6 p.m. Monday to Friday and after 12 Noon on Saturday and Sunday without the possibility of being bumped by an adult player.
- (d) Junior members must have their youth facility ID cards in their possession at all times and observe all facility rules and regulations. Youth facility ID cards must be shown to staff personnel upon request.

**Section 6-156. Instruction**

(a) Tennis lessons and/or instruction are prohibited on all Association tennis courts except by those persons approved by the WVA Executive Director or his designee; provided, however, tennis instruction is permitted without further approval for immediate family members. (Revised 3-6-96)

(b) Members interested in obtaining instructional tennis lessons must sign up at the Woodbridge Tennis Center.

**Section 6-157. North Lake Tennis Center.**

(a) The North Lake Tennis Center shall be limited to the following uses:

- (1) To provide shelter from the elements for residents, tennis players and their guests.
- (2) An area may be set aside for the tennis pros only, to store their equipment.
- (3) A gathering place for players before and after playing recreational and tennis tournaments and league play.

(b) The North Lake Tennis Club shall adhere to the following guidelines:

- (1) There will be no renting of this facility or rental sales allowed.
- (2) North Lake Tennis Center will be open daily from 7:00 a.m. to 10:00 p.m.

**Sections 6-158--6-170. Reserved.**

## ARTICLE V. FISHING

**Section 6-171. General Policy.**

(a) The Woodbridge lakes are privately owned and are stocked and operated under a domesticated fish breeder's license. As such, fishing is restricted to registered residents who have been issued a WVA Fishing Permit and Fishing Regulations and Log Booklet. (Amended 8-2-00)

(b) Guests of members must be accompanied by the member at all times or be in possession of a valid guest ID card.

(c) The Fishing Permit is a decal affixed to the resident's facility ID card. The Fishing Permit is valid for a calendar year (January through December) regardless of the date of issuance. In order to renew the Fishing Permit, the Fishing Regulations and Log Booklet must be turned into the Woodbridge Village Association. (Added 8-2-00)

(d) The Woodbridge lakes have been stocked with a special weed eating fish called a Grass Carp. Possession of Grass Carps require a special permit granted through the Department of Fish and Game for the sole purpose of aquatic weed control which the Association has obtained. Possession of Grass Carp without the special permit issued by the Department of Fish and Game is illegal in the State of California, therefore, each

Grass Carp is tagged with a number. When caught, the tag number of the Grass Carp must be recorded in the Fishing Regulations and Log Booklet then the fish must be released back into the Woodbridge lake. Failure to log the catch in the Fishing Regulations and Log Booklet and return the Grass Carp back into the lake may result in fines and/or imprisonment. The current penalty for illegal possession and transport of Grass Carps is a fine of \$5,000 and/or up to one year in the County jail.

(Added 8-2-00)

**Section 6-172. Fishing Rules.**

(a) No fishing is allowed from the bridge, gazebos, docks or beach area. No fishing is allowed from the Association-owned boats. No person shall enter the lakes while fishing or at any other time.

(b) Fishing is permitted with no more than one (1) pole per person and no more than two (2) hooks per line.

(1) The line shall be attended at all times.

(2) Unattended lines are prohibited.

(c) Cleaning of fish at the lakeside, bridges and gazebos is prohibited.

(d) Trash, rubbish or other debris is to be placed in proper containers and is not allowed in the lake or on the shoreline.

(e) Limits: All fish caught must be released back into the lake with the exception of Bluegills and Red Ear Sunfish. Currently there is no limit on the number of Bluegills and Red Ear Sunfish that can be caught.

(f) Return all other fish immediately. Do not try to remove the hook if the fish has swallowed it. If it is hooked other than in the lip, cut the line and the fish will absorb the hook.

(g) The use of gigs, spears, explosives, firearms, air rifles, nets, traps, or bows and arrows is prohibited. Netting or trapping minnows or mosquito fish is prohibited.

(h) Fly fishing is not allowed at the Association lakes or facilities.

(i) Fishing is prohibited on both lakes from 10:00 p.m. to dawn.

(Added 8-2-00)

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